

Modalities for Internship for 4th Semester Graduate Students
Faculty of Social Sciences
Banaras Hindu University

1. Objective

The internship aims to provide students with experiential learning opportunities to apply classroom knowledge in real-world contexts and to develop a better understanding of institutional, corporate, and social governance processes.

2. Duration

The internship shall be of 15 days' duration, to be undertaken during the inter-semester break or as scheduled by the respective departments.

3. Areas of Internship

Students may undertake internships in any of the following sectors:

- Academic and research institutions
- Corporate or business organizations
- Social sector organizations (NGOs, Civil Society Groups, etc.)
- Government or local governance institutions (such as Panchayats, Municipal bodies, or Development Authorities)
- Any other similar organization/institution

4. Supervision and Guidance

- Each student shall be assigned a faculty supervisor from the department to provide academic guidance and monitor progress.
- An external mentor/supervisor from the host organization should also be designated to oversee the student's work.

5. Documentation and Attendance

- Students must maintain a daily diary/logbook recording their activities and learning outcomes.
- A minimum attendance of 90 percent during the internship period is mandatory.

6. Evaluation

Evaluation shall be based on the following components:

- Internship Report (submitted within one week of completion)
- End-term Presentation/Viva-voce before a departmental committee
- Feedback from the host organization (if applicable)

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7. Certification

On successful completion of the internship and evaluation, students shall be awarded an Internship Completion Certificate by the Faculty/Department.

8. Conduct and Compliance

Students are expected to adhere to the rules, regulations, and code of conduct of the host organization and uphold the values of professionalism, discipline, and ethical behavior.

9. Support and Liaison

Departments, with the assistance of the Internship Coordinator, shall identify suitable organizations for internships. However, students are also encouraged to independently explore opportunities, subject to prior approval from their respective departments.